

Who to contact for help

Planning Aid offers free, professional advice on planning issues to people who can't afford to employ consultants. They may be able to help you apply for planning permission.

Contact them on one of their regional numbers:

- East of England: 0870 850 9801
- East Midlands: 0870 850 9802
- Greater London: 020 7247 4900
- North: 0870 850 9803
- North West: 0870 850 9804
- Scotland: 0845 603 7602
- South: 0870 240 7522
- South East: 0870 850 9806
- South West: 0870 850 9807
- Wales: 02920 464225
- West Midlands: 0121 766 8044
- Yorkshire: 0870 850 9808

Or visit www.planningaid.rtpi.org.uk

Some **planning consultants** specialise in Gypsy and Traveller planning. Consultants charge for their services and most cover the whole country.

- Philip Brown Associates: 01788 570574
- South West Law: 0117 3146400
- Bramwell, Brown, Odedra: 01494 782244
- Michael Cox Associates: 01273 834521
- Alison Heine: 01606 777757
- Planning Solutions LLP Mathew Green
01952 728873

Other organisations that may be able to help you:

Community Law Partnership: 0845 1202 980

Includes Travellers Advice Team, 24-hour advice for Gypsies and Travellers including advice on evictions, harassment, planning and discrimination.

Derbyshire Gypsy Liaison Group: 01629 583300

Provide help and advice on planning issues and can put you in touch with reputable planners. There are also planners that deal specifically with Showman sites.

Be Aware!!!

Not all solicitors understand Gypsy planning and neither do some planning consultants. Please take good advice or it may cost you more than you bargained for, anything from between £12,000 and £20,000 in fines and a short stay at HM pleasure of 6 days to 3 weeks. We wouldn't want this list getting any longer or worse.

ChangeUp

Managed by Capacitybuilders
Supported by the Cabinet Office

Getting your site passed

How to apply for planning permission



MOVING FORWARD



**DERBYSHIRE GYPSY
LIAISON GROUP**

Information leaflet by the
Derbyshire Gypsy Liaison Group

www.dglg.org

email: info@dglg.org

Tel : 01629 583300

Gypsy sites need to have planning permission to avoid enforcement action or eviction.

This leaflet explains how to apply for planning permission and contains contact details if you need more information.

Applying for Planning Permission

You need to apply to your local planning authority (usually the District, Borough or City Council) for planning permission.

You will need to send the Council:

- Application forms and certificates
- A plan showing where your site is
- A plan showing the layout and details of your site, such as car parking and hedgerows or fences
- A design and access statement
- A supporting statement

The Design and Access statement should explain what the site will look like, how it fits in with the area and how easy it is to get to local facilities.

Your supporting statement should include why you need the site and relevant information about your situation (for example children attending local schools).

A Planning Officer will deal with your application.

Remember:

- **ALWAYS** get up-to-date advice on planning. Out-of-date information could prove very costly.
- Make sure you know where your site is so you apply to the right planning authority – sometimes it isn't obvious!
- Make sure your plans meet caravan site licence requirements (for example spacing of trailers, septic tanks)



- Show that you have thought about the environment:
 - Don't put down more hard standing than you really need, especially in rural areas
 - Always plant native trees that grow locally – don't plant fast growing conifers
 - Ask the Council if they will provide a separate bin for your recycling

The Planning Process

The Planning Officer will:

- Visit your site
- Write to your neighbours
- Investigate issues such as flood risk, noise, pollution and road safety

You can ask people such as your doctor or education support service and local Gypsy/Traveller support group for supportive letters.

Your application will be recommended for approval or refusal. Local councillors will decide whether or not to approve it.

You might be allowed to speak for a few minutes at the meeting.

BE AWARE!!!! You cannot discuss your application with them unless they ask you questions and you may only have 3 minutes to get your main points across.

If refused, you can appeal against the decision. An independent Planning Inspector then decides your application.

